

*Harm Reduction Victoria (HRVic), Fuse Projects, LLE (living/living experience) Educator—  
(part-time 0.8 EFT 30.4 hours per week, fixed contract until 30 June 2024, SCHADS Lvl 4)*

### **About Harm Reduction Victoria**

Harm Reduction Victoria is a peer-led, not-for-profit organisation. HRVic is a health promotion organisation that is guided by the principle that any drug related harm should be treated as a health issue and not a criminal issue. Our aim is to advance the health and wellbeing of people who use drugs by creating an environment in which individuals are empowered to realise our aspirations, meet our needs and participate fully in society.

### **Position Context**

The LLE Educator role will support the 2022-24 Lived and Living Experience Workforce (LLEW) Development Program. Funded by the Victorian Department of Health, the LLEW Development Program comprises a series of projects that realise authorised, supported and sustainable LLEWs in public mental health, AOD (Alcohol and other Drug) and Harm Reduction services.

### **Objective of Position:**

To be a contributing team member of Harm Reduction Victoria's Fuse Program. This position will be responsible for developing and delivering training and education for the living experience harm reduction peer workforce. This will be developed alongside similar projects by the Mental Health lived experience peer workforce, Mental Health Family/Carers lived experience workforce, and AOD recovery lived experience peer workforce. We will work on these LLEW Development Program initiatives, individually and as partners.

The project and workplans will be as agreed upon with the project coordinator such as:



## Core Duties:

### A. Training Curricula development

- Development and delivery of Harm Reduction LLEW training curricula as outlined in the document Our Futures.
  - Including for:
    - Harm Reduction Peer workforce
    - Colleagues and managers in AOD services
    - Broader Mental Health workforce: to understand working with Harm Reduction peer workers
- Coordinate curricula development with all LLE workforces training development
- Develop induction packages for every new LLE Harm Reduction peer worker
- Consultation and coordination with employers and managers of the LLEW

### B. Professional Development

- Development and delivery of professional development sessions for Harm Reduction Peer Workforce
- Assist with developing and delivering Harm Reduction Peer Workforce Annual Forum.
- Undertake Annual Review and ongoing evaluation processes for training and professional development
- Development of a Training Calendar for the LLE Harm Reduction Peer Workforce
- Contribute to monthly Fuse Network meetings (Living experience community of practice)

### C. Support Partner Activities

- Develop and deliver organisational readiness training via a state-wide forum 1 x per year
- Promotional activities to expand HR peer workforce

### D. Contribute to HRVic Activities

- Other reasonable tasks as required, including contribution to Harm Reduction Victoria's health promotion and administration activities or any other reasonable tasks as directed by the HRVic Coordinators and CEO and in collaboration with other HRVic staff.
- Contribute positively to HRVic's work culture.



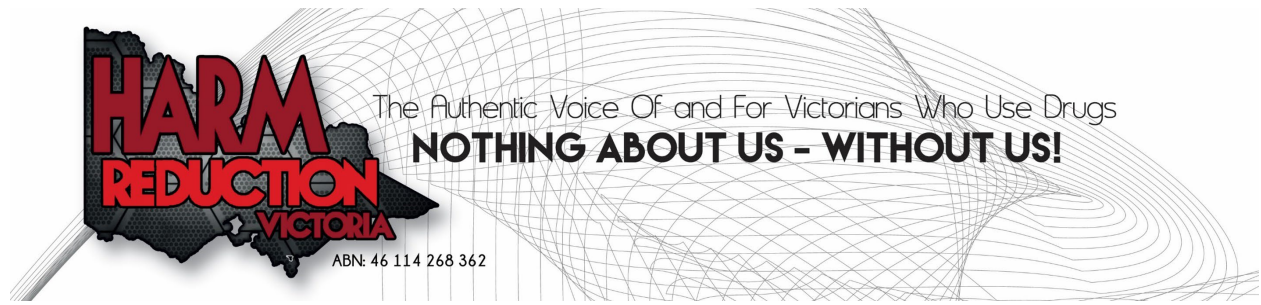
## Key Selection Criteria

### Essential:

1. Personal experience, as a peer, of the key health, social and legal issues that affect people who use illicit drugs.
2. Demonstrated experience in developing training manuals and delivering training products for professional development
3. Organisational skills, including the ability to prioritise work, write and deliver on workplans, liaise with partners and meet deadlines in a demanding work environment
4. Demonstrated high level of written and verbal communication skills and a willingness to speak in public,
5. Competent computer skills, including a functional knowledge of Word and Excel, common internet and email applications.
6. Demonstrated experience in contributing to community or harm reduction projects and/or strategies and an understanding of harm reduction
7. The capacity to work both autonomously and as part of a diverse team when required
8. A non-judgmental, friendly attitude and the ability to adopt a reasoned approach when dealing with stressful situations.
9. A work and/or volunteer history that clearly attests to the candidate's reliability, honesty and the capacity to adhere to policy guidelines and workplace procedures.

### Highly Desirable:

1. Certificate 4 in workplace training and assessment or similar / equivalent qualifications in training and assessment
2. Demonstrated professional and/or volunteer experience in community development, health promotion, harm reduction or similar disciplines.
3. Experience of formal and/or informal harm reduction-oriented peer education.
4. A Victorian driver's license



## Application Instructions

If you are interested in this role, please email the following to [admin@hrvic.org.au](mailto:admin@hrvic.org.au) with the subject line: **LLE (living/lived experience) Educator application**

- A CV, resume or summary of your work experience relevant to this role (volunteer work included and valued).
- A cover letter addressing key selection criteria and why you would like to work with us at Harm Reduction Victoria
- Respond to each of the selection criteria. Please keep this to 1500 words. **Applications that do not respond to the selection criteria will not be considered.**
- At least 2 references
- An up-to-date contact number and email address.

**Applications will be open until Sunday, September 25th, 2022 at 5PM.**

Candidates will only be contacted to be offered an interview.